

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Budget
Wednesday, November 8, 2017
5:00 PM***

*Arlington High School
School Committee Room
869 Mass Avenue, 6th Floor
Arlington, MA 02476*

Public Participation

Approved minutes of Budget Minutes 10/24/2017

Budget Book

- *What to retain from current budget book?*
- *Implementation plan draft.*

Executive Session

- *To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and chair so declares.*

Enrollment numbers

Fund balances

Old business

New business

Adjournment

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by Kirsi Allison-Ampe, MD



Town of Arlington, Massachusetts

Approved minutes of Budget Minutes 10/24/2017

ATTACHMENTS:

Type	File Name	Description
▢ Minutes	Budget_2017-10-24_draft_minutes.pdf	10 24 2017 Draft Budget minutes

DRAFT MINUTES

Budget Subcommittee
Arlington School Committee

Meeting Minutes
Tuesday, October 24th, 2017, 5:30 p.m.

Attendance

Subcommittee Members: Kirsy Allison-Ampe, Bill Hayner, Len Kardon
District Leadership: Kathleen Bodie, Ed.D, John Danizio, Rob Spiegel

The meeting was called to order at 5:30 p.m.

Minutes of 10/17/17 were approved as amended, passed 3-0, motion by BH, 2nd by LK.

Gibbs Budget Review

Gibbs budget was discussed. Schedule is still not done, and exact staffing will depend on schedule, so all numbers are preliminary. Group discussed assumptions for salary estimates, number of clusters, varieties of schedules. Utilities were not included in previous estimate. Another increase will be special education. Previous thought was to have some students stay at OMS but that is no longer felt to be desired plan. Administration has been talking with Needham about how they do their programming and considering other models, but these will increase costs over previous estimate. Administration working to get costs closer to Long Range Planning estimates.

Budget book approach

Meritorious Budget approach discussed. The Meritorious Budget Award is a program run by the Association of School Business Officials International, and was mentioned at the MASC/MASBO Budget Workshop in March. KAA proposed using these budget guidelines as an outline for revamping our budget, to be phased in over a period of several years. This is without any intention of applying for the award. KAA also reviewed her discussion with Julie Dunn, who feels this is a reasonable approach though staffing and resource constraints will limit total content and also speed of conversion.

Benefits of this approach include

- well-defined best practice budget
- clear locations to put different information
- standardization of document
- creation of budget that communicates information well to parents & community

Motion: move to adopt and adapt the outline of the Meritorious Budget to be the format of our budget, to be phased in over the next three years, made by BH, 2nd by LK. Passed 3-0.

DRAFT MINUTES

KAA will work with Julie Dunn to create phasing-in plan, and also look for community volunteers who might be interested in helping jump-start the changes (for example, in helping create desired infographics, etc). Plan is to begin changes this year, then seek input from parents, community, FinComm about how to best shape new budget to meet Arlington's needs.

All subcommittee members will review our current budget book and see what sections they feel should be retained as presented or in a different form, and also sections to be discarded, to be discussed at our next meeting.

New business

LK would like us to review fund balances and discuss additional information about funds that we might want over the course of the year.

Next meeting scheduled for November 8th at 5:00pm.

Meeting adjourned at 6:40pm.



Town of Arlington, Massachusetts

Budget Book

Summary:

- What to retain from current budget book?
- Implementation plan draft.



Town of Arlington, Massachusetts

Submitted by Kirsi Allison-Ampe, MD